

## **OXFORD CITY COUNCIL FORWARD PLAN FOR THE PERIOD 1 NOVEMBER– 28 FEBRUARY 2006**

↔ Indicates key decision

*F* Indicates this is part of the Council's Budget or Policy Framework

### ***Over arching responsibility***

***Councillor Alex Hollingsworth – Leader of the Council***

#### **1. Discretionary Relief for Business Rates**

Decision maker: Executive Board

Decision due: 7 November 2005

#### **2. Write-offs**

Decision maker: Executive Board

Decision due: 7 November 2005

#### **3. Budget Framework Overview 2005/08**

Decision maker: Executive Board

Decision due: 7 November 2005

#### **4. Progress Report on Big Spending and Savings Proposals**

Decision maker: Executive Board ↔

Decision due: 7 November 2005

#### **5. The Oxford Plan - adoption**

Decision maker: Executive Board ↔ *F*

Decision due: Executive Board 21 November 2005 (Special meeting)  
Council 21 November 2005

#### **6. Treasury Management Strategy**

Decision maker: Executive Board

Decision due: 5 December 2005

#### **7. External Funding Strategy**

Decision maker: Executive Board

Decision due: 5 December 2005

#### **8. Funding for adaptation works for disabled persons**

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005  
Council 16 January 2006

#### **9. Second quarter monitoring reports**

Decision maker: Executive Board

Decision due: 5 December 2005

#### **10. Indicative Budgets for 2006/7 to 2008/09 for consultation**

Decision maker: Executive Board ↔ *F*

Decision due: 5 December 2005

**11. Council Tax Base**

Decision maker: Executive Board ↔

Decision due: Executive Board 16 January 2006  
Council 16 January 2006

**12. Payroll – feasibility study on service options**

Decision maker: Executive Board

Decision due: 16 January 2006

**13. Budgets for 2006/7 to 2008/09 for adoption**

Decision maker: Executive Board/Council ↔ **F**

Decision due: Executive Board 30 January 2006  
Council 13 February 2006

**14. Oxford Enterprise Centre**

Decision maker: Executive Board ↔

Decision due: January/February 2006

**15. Annual Audit Letter**

Decision maker: Executive Board

Decision due: January/February 2006

**16. Council Tax setting 2006/07**

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 27 February 2006  
Council 27 February 2006

***Corporate Governance and Procurement Portfolio  
Councillor Bill Baker – Deputy Leader of the Council***

**1. Payroll – feasibility study on service options**

Decision maker: Executive Board

Decision due: 16 January 2006

***Crime and Community Safety Portfolio  
Councillor Susan Brown – Executive Board member***

**1. Funding for adaptation works for disabled persons**

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005  
Council 16 January 2006

***Leisure and Culture Portfolio***

***Councillor Mary Clarkson – Executive Board member***

**1. Oxford Inspires – Evolving City and future funding**

Decision maker: Executive Board

Decision due: 7 November 2005

**2. Strategic Framework for Leisure**

Decision maker: Executive Board ↔ *F*

Decision due: 5 December 2005

***Delivery of Community and Capital Projects Portfolio***

***Councillor Rick Muir – Executive Board member***

**1. Capital Strategy update**

Decision maker: Executive Board ↔

Decision due: 7 November 2005

**2. Community Centres Strategy**

Decision maker: Executive Board ↔

Decision due: 5 December 2005

**3. Property Portfolio – Review of Backlog**

Decision maker: Executive Board

Decision due: 16 January 2006

***Social Inclusion Portfolio***

***Councillor Dan Paskins – Executive Board Member***

**1. Write-offs**

Decision maker: Executive Board

Decision due: 7 November 2005

**2. Discretionary Relief for Business Rates**

Decision maker: Executive Board

Decision due: 7 November 2005

**3. Provision of Council Tax debt recovery/out of hours service**

Decision maker: Executive Board

Decision due: 7 November 2005

**4. Review of Grants for Community and Voluntary Groups**

Decision maker: Executive Board ↔

Decision due: 5 December 2005

**5. Oxfordshire Children and Young People's Strategy and Plan**

Decision maker: Executive Board ↔

Decision due: 5 December 2005

## **6. Social Inclusion Strategy**

Decision maker: Executive Board

Decision due: January/February 2006

### ***Environment Portfolio***

#### ***Councillor John Tanner – Executive Board Member***

##### **1. Ring-fencing of waste minimisation/recycling DEFRA funding**

Decision maker: Executive Board

Decision due: 7 November 2005

##### **2. Recycling Review**

Decision maker: Executive Board

Decision due: 5 December 2005

##### **3. Broad Street Survey**

Decision maker: Executive Board

Decision due: Executive Board

##### **4. Draft Statement of Community Involvement – consultation response**

Decision maker: Executive Board/Council

Decision due: Executive Board 16 January 2006

Council 13 February 2006

##### **5. Local Air Quality Management Action Plan – consultation response**

Decision maker: Executive Board

Decision due: 16 January 2006

### ***Strategic Planning, Housing and Economic Development Portfolio***

#### ***Councillor Ed Turner – Executive Board Member***

##### **1. Rose Hill redevelopment – major project approval**

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ⇄

Decision due: Executive Board 7 November 2005 and following the Housing Advisory Board in October/November 2005

##### **2. Redevelopment of 13 Garage sites – major project approval**

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ⇄

Decision due: Executive Board 7 November 2005 and following the Housing Advisory Board in October/November 2005

##### **3. Annual Planning Policy Monitoring Report 2005**

Decision maker: Executive Board

Decision due: 7 November 2005

**4. Sale of 12 Marlborough Road**

Decision maker: Executive Board

Decision due: 7 November 2005

**5. Sale of 14-16 Mather Road**

Decision maker: Executive Board

Decision due: 7 November 2005

**6. Funding for adaptation works for disabled persons**

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005

Council 13 February 2006

**7. Proposed expenditure of financial contributions made to the Council under planning agreements**

Decision maker: Executive Board/Council

Decision due: Executive Board 16 January 2006

Council 13 February 2006

**8. Statement of Community Involvement – consultation response**

Decision maker: Executive Board

Decision due: 16 January 2006

**9. Allocation of percentage targets**

Decision maker: Executive Board ↔

Decision due: 16 January 2006

**10. Affordable Housing – Supplementary Planning Document**

Decision due: Executive Board 16 January 2006

Council 13 February 2006

**11. Natural Resource Impact Analysis – Supplementary Planning Document**

Decision due: Executive Board 16 January 2006

Council 13 February 2006

**12. HMO Licensing Scheme – fee structure**

Decision maker: Executive Board ↔

Decision due: 20 February 2006

**13. Housing Act 2004 – delegated powers**

Decision due: Executive Board 20 February 2006

Council 24 April 2006

***Strategic Management Team***

***Key Decisions to be taken by the Chief Executive***

None.

**Key Decisions to be taken by the Strategic Director, Finance and Corporate Services**

None.

**Key Decisions to be taken by the Strategic Director, Housing, Health and Community**

**Papers submitted from time to time to the Supporting People Commissioning Body** (delegated authority granted by the Executive Board on 19 May 2003)

This may include amendment of the Supporting People Annual Plan 2005/06 following a meeting of the Supporting People commissioning Body on 16 December 2005.

**Papers submitted from time to time to the LIFT Strategic Partnering Board** (delegated authority granted by the Executive Board on 16 September 2003)

**Key Decisions to be taken by the Strategic Director, Housing, Health and Community following advice from the Housing Advisory Board** (delegated authority granted to the substantive Housing Services Manager by Council on 22 November 2004 until such time as a new HRA Strategic Manager, Landlord Services, is appointed. Further delegation to the Strategic Director made by Council on 7 March 2005 to cover maternity leave of substantive Housing Services Manager.

**1. Rose Hill redevelopment – major project approval**

*Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board* ↔

*Decision due: Executive Board 7 November 2005 and following the Housing Advisory Board in October/November 2005*

**2. Redevelopment of 13 Garage Council owned sites – major project approval**

*Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board* ↔

*Decision due: Executive Board 7 November 2005 and following the Housing Advisory Board in October/November 2005*

**Key Decisions to be taken by the Strategic Director, Physical Environment**

None.

